

Dane County

BUDGET PROCESS

TIMELINE AT A GLANCE

MAY

The county executive issues budget guidelines and directives to county departments.



JULY – AUGUST

The county executive and administration staff review department budget requests.



SEPTEMBER

Departments present their budget requests at public county board hearings.



SEPTEMBER – OCTOBER

The operating and capital budget resolutions are introduced.

A public county board hearing is held on the county executive’s proposed budget.



EARLY NOVEMBER

The county board deliberates and adopts the operating and capital budget resolutions and sets the tax levy.

The county executive signs the budget resolutions or vetoes specific items.

If necessary, the county board considers veto overrides.

MAY – JULY

Departments prepare their budget requests for the next calendar year.



AUGUST – SEPTEMBER

The county executive prepares their proposed budget.



ON OR BEFORE OCTOBER 1

The county executive releases their proposed budget.



OCTOBER – NOVEMBER

County board committees review and amend the county executive's proposed budget and make recommendations to the Personnel and Finance Committee.

The Personnel and Finance Committee makes a package of recommendations to the full county board via Sub 1.

A public county board hearing is held for Sub 1 to the operating budget and Sub 1 to the capital budget.



Dane County

BUDGET PROCESS

OPERATING V. CAPITAL BUDGET

OPERATING BUDGET

Funds expenses like county staff, contractual costs, and ongoing department activities.

The operating budget is funded by numerous sources, including: intergovernmental revenues, property and sales taxes, and vehicle registration fees.



CAPITAL BUDGET

Funds one-time projects, including: The Conservation Fund, building remodeling, highway construction, and major technology upgrades.

The capital budget is funded with proceeds of bonds and notes issued by the county.



WAYS TO PARTICIPATE & ENGAGE

1

ATTEND A COUNTY DEPARTMENT BUDGET REQUEST HEARING

Learn about department programming & initiatives for the upcoming year.

2

ATTEND THE HEARING ON THE PROPOSED EXECUTIVE BUDGET

Share your thoughts on the county executive's proposed budget with the county board.

3

ATTEND A COUNTY BOARD COMMITTEE BUDGET MEETING

Learn about and share your thoughts on amendments to the executive budget proposal.

4

ATTEND THE HEARING ON THE PERSONNEL & FINANCE COMMITTEE'S FINAL BUDGET RECOMMENDATIONS

The final opportunity to provide public testimony before the county board begins deliberations.

Find all meeting and hearing dates, agendas, and attend virtually at: dane.legistar.com

5

CONTACT YOUR COUNTY BOARD SUPERVISOR OR EMAIL ALL BOARD MEMBERS

Find your elected county board supervisor at: board.danecounty.gov/supervisors